OFFICIAL PROCEEDINGS

ST. BERNARD PORT, HARBOR AND TERMINAL DISTRICT

REGULAR MONTHLY MEETING – JANUARY 12, 2016

 The Board of Commissioners of the St. Bernard Port, Harbor and Terminal District met in regular session on Tuesday, January 12, 2016, at 12:00 noon in the boardroom of its office located at 100 Port Boulevard, Chalmette, Louisiana.

 After the Pledge of Allegiance, roll was called.

Members present were: Mr. Elton J. LeBlanc, Vice President; Rev. Henry Ballard, Jr., Commissioner and Ms. Cheri C. Quigley, Commissioner. Absent were Mr. Harold J. Anderson, President and Mr. P. James DiFatta, Secretary/Treasurer. Also present were Dr. Robert Scafidel, Executive Director; Ms. Denise Kraesig, Executive Assistant; Mr. Drew Heaphy, Director of Administration; Mr. Jerry Graves, Director of Operations; Mr. Ted Roche, Project Manager; Mr. Marty Nunez, Security Officer, Mr. Ricky Melerine, Public Relations; Mr. Sal Cusimano, Agreement Analyst; Mr. Jim Lawler, AON; Mr. Gary Poirrier and Ms. Dawn Lopez, Associated Terminals of St. Bernard; Ms. Deborah Keller, Deborah D Keller Partners; Mr. Jim Simmons, N-Y & Assoc.; Ms. Ashley Coker and Mr. Elwood Cahill, Sher Garner; Mr.’s Mike McCall and Charles Lindell, St. Bernard Parish Hospital and Mr. Harold Russelli.

 Vice President LeBlanc announced that the floor was open for nominations for the office of President.

 Mr. LeBlanc nominated Ms. Quigley for the office of President. Rev. Ballard seconded the nomination. Vice President LeBlanc closed nominations and after asking for public comment, called for the vote.

 The Board voted two (2) yeas and one (1) abstaining to elect Ms. Quigley President by acclamation.

President Quigley announced that the floor was open for nominations for the office of Vice President.

President Quigley nominated Rev. Ballard for the position of Vice President. Mr. LeBlanc seconded the nomination. President Quigley closed nominations and after asking for public comment, called for the vote.

The Board voted two (2) yeas and one (1) abstaining to elect Rev. Ballard Vice President by acclamation.

President Quigley announced that the floor was open for nominations for the office of Secretary.

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President Quigley nominated Mr. LeBlanc for the position of Secretary. Rev. Ballard seconded the nomination. Vice President LeBlanc closed nominations and after asking for public comment, called for the vote.

The Board voted two (2) yeas and (1) abstaining to elect Mr. LeBlanc Secretary by acclamation.

President Quigley announced that the floor was open for nominations for the office of Treasurer.

President Quigley nominated Mr. Anderson for the position of Treasurer. Mr. LeBlanc seconded the nomination. President Quigley closed nominations and after asking for public comment, called for the vote.

The Board voted two (2) yeas and one (1) abstaining to elect Mr. Anderson Treasurer by acclamation.

President Quigley postponed the presentation of President’s Plaque to another meeting due to Mr. Anderson’s absence.

 President Quigley asked if there were any public comments in accordance with R.S. 42:14(D). Not hearing from anyone, she continued with the meeting.

 President Quigley recognized Mr. Lindell who gave a presentation on the St. Bernard Parish Hospital. The Board thanked Mr. Lindell for his presentation.

On motion of Mr. LeBlanc, seconded by Rev. Ballard, and after asking for any public comment, the Board unanimously approved the minutes of the regular meeting held on December 8, 2015.

President Quigley informed the Board that Request for Proposals (RFP’S) were received in the Port office on Tuesday, January 5, 2016 at 2 p.m. for the Boasso Catch Basin Repairs project. The RFP’s were as follows:

Contractor Amount

B&K Contractors Inc. $46,905.00

DelValle Services LLC $49,304.00

Command Construction $59,550.00

Barriere Construction No RFP Submitted

Stalling Construction No RFP Submitted

RPS No RFP Submitted

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 On motion of Rev. Ballard, seconded by Mr. LeBlanc, and after asking for any public comment, the Board unanimously approved to award the RFP to B&K Contractors Inc. in the amount of $46,905.00.

On motion of Mr. LeBlanc, seconded by Rev. Ballard, and after asking for any public comment, the Board unanimously approved Change Order No. 1for DelValle Services, LLC relating to the External Repairs for Building 64 at Chalmette Terminal project. An under run of $1,200.00.

On motion of Rev. Ballard, seconded by Mr. LeBlanc, and after asking for any public comment, the Board unanimously approved Substantial Completion for DelValle Services, LLC relating to the External Repairs for Building 64 at Chalmette Terminal project.

On motion of Mr. LeBlanc, seconded by Rev. Ballard, and after asking for any public comment, the Board unanimously approved Substantial Completion for Pointer – Smith Contracting Corp. relating to the Repairs to Railroad Tracks 5 & 6 located at the Chalmette Terminal and Arabi Terminal project.

On motion of Rev. Ballard, seconded by Mr. LeBlanc, and after asking for any public comment, the Board unanimously approved Substantial Completion for Southern Services and Equipment relating to the Construction and Delivery of New Violet Guard Station project.

President Quigley recognized Mr. Heaphy who gave the Finance Report. Mr. Heaphy reported on the operating and capital budgets, professional services and Lessees Arrears. The Board discussed the Finance Report. President Quigley thanked Mr. Heaphy for his report.

President Quigley recognized Dr. Scafidel who gave the Executive Director’s Report. Dr. Scafidel recognized Mr. Roche who discussed construction projects and gave a Tenant Assessment on Boasso America and Associated Terminals. Dr. Scafidel discussed the 2014-2015 Audit conducted by Duplantier, Hrapmann, Hogan & Maher approved by the Board on 11/17/15 recognizing the change to page 50 relating to the AG advisory report, news releases, website development, Employee Retreat, Christmas Open House and the Board’s submittal of personal disclosures due in May. The Board thanked Dr. Scafidel for his report.

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On motion of Mr. LeBlanc, seconded by Rev. Ballard, and after asking for any public comment, the Board unanimously approved authorization for the Executive Director to accept the renewal Insurance Package for policies ending January 29, 2016, upon the recommendation of the Agent of Record (AON).

On motion of Mr. LeBlanc, seconded by Rev. Ballard, the Board discussed authorization for the Executive Director to accept a Limitation of Liability for AON, Agent of Record, in the amount of $10,000,000. Mr. Lawler spoke on the Port’s renewal package and explained the Limitation of Liability.

 On motion of Rev. Ballard, seconded by Mr. LeBlanc, and after asking for any public comment, the Board unanimously approved to amend the contract with Infinity Engineering Consultants, LLC relating to the Violet Communications Tower project to expand the scope of services and increase the contract amount by $23,000.

On motion of Mr. LeBlanc, seconded by Rev. Ballard, the Board discussed authorization for the Executive Director to submit legislation to address the exclusive jurisdiction of the St. Bernard, Harbor and Terminals District over all port-related activities within the Parish of St. Bernard.

On motion of Mr. LeBlanc, seconded by Rev. Ballard, and after asking for any public comment, the Board unanimously approved to convene Executive Session to discuss litigation relating to the expropriation of the Violet Dock Port, 34th Judicial District Court, Case # 116-860 at 1:13 p.m.

On motion of Rev. Ballard, seconded by Mr. LeBlanc, and after asking for any public comment, the Board unanimously approved to reconvene regular session at 1:31

p.m.

President Quigley asked if there were any Old Business. Not hearing from anyone, she continued with the meeting.

President Quigley asked if there were any New Business. Not hearing from anyone, she continued with the meeting.

On motion of Mr. LeBlanc, seconded by Rev. Ballard, the meeting was adjourned.

/s/ Elton J. LeBlanc, Secretary